

UNIVERSITY HOSPITALS OF LEICESTER NHS TRUST

TRUST BOARD

MEETING TO BE HELD ON THURSDAY 26 MARCH 2020 FROM 9AM IN THE BOARD ROOM, VICTORIA BUILDING, LEICESTER ROYAL INFIRMARY

Public meeting commences at 9am

AGENDA

***** Please note the venue for this meeting and take the papers as read *****

Item no.	Item	Paper ref:	Lead	Indicative timing
1.	APOLOGIES AND ANNOUNCEMENTS	-	Chairman	
	To receive any apologies for absence including those from Mr J Adler, Chief Executive and Mr D Kerr, Director of Estates and Facilities.			-
2.	DECLARATIONS OF INTERESTS	-	Chairman	
	Members of the Trust Board and other persons attending are asked to declare any interests they may have in the business on the public agenda (Standing Order 7 refers). Unless the Trust Board agrees otherwise in the case of a non-prejudicial interest, the person concerned shall withdraw from the meeting room and play no part in the relevant discussion or decision.			-
3.	MINUTES			-
	To confirm the Minutes of the 5 March 2020 Trust Board meeting. <i>For approval</i>	A	Chairman	-
4.	MATTERS ARISING			
	Action log from the Trust Board meeting. <i>For approval</i>	B	Chairman	9-9.05am
FOR EXPLORATION				
5.	KEY ISSUES FOR DISCUSSION/DECISION			
5.1	REPORT BY THE CHAIRMAN	C	Chairman	9.05-9.10am
5.2	REPORTS BY THE ACTING CHIEF EXECUTIVE	D & D1 (paper D – to follow)	Acting Chief Executive	9.10-9.30am
5.3	2019/20 MONTH 11 FINANCE REPORT	E (to follow)	Interim Chief Financial Officer	9.30-9.40am
5.4	GENDER PAY REPORT 2019/20	F	Director of People and OD	9.40-9.50am
5.5	JUNIOR DOCTORS' GUARDIAN OF SAFE WORKING QUARTERLY REPORT	G (to follow)	Director of People and OD	9.50-9.55am
5.6	ANNUAL UPDATE ON ARMED FORCES COVENANT	H	Col (Ret'd) I Crowe, Non-Executive Director/ Director of People and OD	9.55-10am

FOR NAVIGATION				
6.	ITEMS FOR ASSURANCE			
6.1	REPORTS FROM BOARD COMMITTEES			
6.1.1	AUDIT COMMITTEE To receive a summary of the issues considered at the 6 March 2020 Audit Committee for information, and approve any recommended items. Formal Minutes of that meeting will be submitted to the next Trust Board.	I (to follow)	Audit Committee Non-Executive Director Chair	10-10.05am
7.	ITEMS FOR NOTING	J1-J3		-
7.1	REPORTS FROM BOARD COMMITTEES			-
7.1.1	QUALITY AND OUTCOMES COMMITTEE (QOC) To receive the 27 February 2020 QOC Minutes, noting that any recommendations were approved through the meeting summary presented to the 5 March 2020 Trust Board.	J1	QOC Non-Executive Director Chair	
7.1.2	PEOPLE PROCESS AND PERFORMANCE COMMITTEE (PPPC) To receive the 27 February 2020 PPPC Minutes, noting that any recommendations were approved through the meeting summary presented to the 5 March 2020 Trust Board.	J2	PPPC Non-Executive Director Chair	
7.1.3	FINANCE AND INVESTMENT COMMITTEE (FIC) To receive the 27 February 2020 FIC Minutes, noting that any recommendations were approved through the meeting summary presented to the 5 March 2020 Trust Board.	J3	FIC Non-Executive Director Chair	
8.	QUESTIONS FROM THE PUBLIC RELATING TO BUSINESS TRANSACTED AT THIS MEETING	-	Chairman	
9.	ANY OTHER BUSINESS	-	Chairman	10.05-10.15am
10.	DATE OF NEXT MEETING	-	-	
	Date to be confirmed.	-	Chairman	
10 minute comfort break				
11.	EXCLUSION OF THE PRESS AND PUBLIC It is recommended that, pursuant to the Public Bodies (Admission to Meetings) Act 1960, the press and members of the public be excluded from the following items of business, having regard to the confidential nature of the business to be transacted, publicity on which would be prejudicial to the public interest (items 12-18).	-	-	-
12.	DECLARATIONS OF INTERESTS Members of the Trust Board and other persons attending are asked to declare any interests they may have in the business on the agenda (Standing Order 7 refers). Unless the Trust Board agrees otherwise in the case of a non-prejudicial interest, the person concerned shall withdraw from the meeting room and play no part in the relevant discussion or decision.	-	Chairman	-
13.	CONFIDENTIAL MINUTES To confirm the confidential Minutes of the 5 March 2020 Trust Board meeting. <i>for approval</i>	K (to follow)	Chairman	
14.	MATTERS ARISING Confidential action log from the Trust Board. <i>for approval</i>	L (to follow)	Chairman	10.25-10.30am

FOR EXPLORATION				
15.	KEY ISSUES FOR DISCUSSION/DECISION			
15.1	CONFIDENTIAL REPORTS BY THE INTERIM CHIEF FINANCIAL OFFICER	M1 & M2 (M2- to follow)	Interim Chief Financial Officer	10.30-10.50am
15.2	CONFIDENTIAL REPORT BY THE CHIEF INFORMATION OFFICER	N (to follow)	Chief Information Officer	10.50-11.00am
15.3	CONFIDENTIAL VERBAL REPORT BY THE CHIEF NURSE	Verbal	Chief Nurse	11.00-11.05am
FOR NAVIGATION				
16.	ITEMS FOR ASSURANCE			
16.1	REPORTS FROM BOARD COMMITTEES			
16.1.1	AUDIT COMMITTEE To receive the confidential summary of issues considered at the 6 March 2020 Audit Committee and approve any recommended items. Formal Minutes to be submitted to the next Trust Board.	O (to follow)	Audit Committee Non-Executive Director Chair	11.05-11.10am
17.	ITEMS FOR NOTING	P1 & P2		-
17.1	REPORTS FROM BOARD COMMITTEES			-
17.1.1	PEOPLE PROCESS AND PERFORMANCE COMMITTEE (PPPC) To receive the 27 February 2020 PPPC confidential Minutes (noting that any recommendations were approved through the meeting summary presented to the 5 March 2020 Trust Board).	P1	PPPC Non-Executive Director Chair	-
17.1.2	FINANCE AND INVESTMENT COMMITTEE (FIC) To receive the 27 February 2020 FIC confidential Minutes (noting that any recommendations were approved through the meeting summary presented to the 5 March 2020 Trust Board).	P2	FIC Non-Executive Director Chair	-
18.	ANY OTHER BUSINESS	-	Chairman	11.10-11.15am

Helen Stokes, Corporate and Committee Services Manager